School-Age Child Care Endorsement Program (SAEP)

In recognition of the increased need for more structured school-age professional development options, VDSS has established the School-Age Child Care Endorsement Program (SAEP). This program is designed to provide a comprehensive foundation of knowledge for working with school-age children 5 to 12 years old. The SAEP is a collaboration between the VDSS, the Virginia Community College System (VCCS), and the Community College Workforce Alliance (CCWA).

The VDSS School-Age Child Care Endorsement Program can be valuable as:

- Entry-level credential for employment in the field of school-age child care
- Demonstration of basic knowledge in working with children ages 5-12
- Supplement to a child-related degree or credential that does not include instruction on working with school-age children in a childcare setting
- Supplement to a degree or credential outside the field of school-age child care

Additionally, successful completion of courses for the Endorsement can fulfill professional development options for teaching licensure renewal requirements and annual licensing requirements.
School-Age Child Care Endorsement

The School-Age Child Care Endorsement requires successful completion of the following 12 classroom-based or online courses. The courses can be taken in any sequence.

- Ages and Stages of Development for School-Age Children 5 to 8
- Ages and Stages of Development for School-Age Children 9 to 12
- Child Abuse and Neglect: Recognition and Reporting for School-Age Children
- Clubs and Special Interest Groups for School-Age Children
- Creating Appropriate Learning Environments in School-Age Child Care
- Guiding the Behaviors of School-Age Children
- Health Screening for Child Care Professionals
- Homework, Holiday and Summer Activities for School-Age Children
- Observation and Recording of School-Age Children
- Partnerships with Parents of School-Age Children
- Planning Appropriate Activities for School-Age Children
- Preventing Injuries in the School-Age Environment

To achieve the School-Age Child Care Endorsement:

1. Register to take component courses (see list above)
   To register go to: www.ccwa.vccs.edu (click on VDSS Child Care Training) or contact the Community College Workforce Alliance at (804) 523-2298 or VDSSclasses@ccwa.vccs.edu.

2. Complete all required courses

3. Complete course assessments within 4 to 6 weeks of completing the online course
   - Part I is online, through CCWA, and is multiple choice/true-false. Participants must receive a passing score of 70% or higher on all courses.
   - Part II is an independent study demonstrating application of content in a classroom setting

4. Submit the following materials to CCAVA:
   - Letter grade for Part I (a print out of your score, that includes your name clearly stated)
   - Completed written assessment for Part II (for grading)
   - School-Age Child Care Endorsement Application Form
   - $10.00 processing fee for each course submitted for grading, check or money order payable to CCAVA, or through PAYPAL. Fees due with forms and assessment materials.

Make a copy of ALL materials for your own records BEFORE submitting to CCAVA

- Mail all materials to:
  CCAVA - Endorsement Program
  804 Moorefield Park Drive, Suite 101
  Richmond, VA  23236

For additional information, contact Jodi Roberts at 804.285.0846, or email jodir@va.childcareaware.org.
Full Name ___________________________________________________________________________________________
First               Middle               Last
Home Address ____________________________________________________________________________________
City                   State                   Zip Code
Day Phone __________________________ Evening Phone __________________________
Personal E-mail Address ______________________________________________________________________________
Employer ___________________________________________________________________________________________
Employer Address ___________________________________________________________________________________
City                   State                   Zip Code

VDSS Sponsored Courses (Indicate courses completed; check all that apply.)

- Ages and Stages of Development for School-Age Children 5-8
- Ages and Stages of Development for School-Age Children 9-12
- Child Abuse and Neglect: Recognition and Reporting for School-Age Children
- Clubs and Special Interest Groups for School-Age Children
- Creating Appropriate Learning Environments in School Age Child Care
- Guiding the Behaviors of School Age Children
- Health Screening for Child Care Professionals
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