

The screenshot shows the 'File Upload' section of the CSBG Reporter interface. At the top, there is a 'Drop files here' area and a 'Select File' button. A callout box with an arrow points to the 'Select File' button, indicating where to click to choose files for upload. Below this, there is a table with columns for 'Documentation', 'File(s)', and 'Page/Citation'. The table is currently empty, and the 'File(s)' column has a dropdown menu.

Go to the "File upload" at the top of the page. Select file(s) you wish to upload. The listing will appear to the right of the box. You may upload as many files at one time as you wish. This will be helpful for documents that will be used to demonstrate more than one standard.

This screenshot shows the same 'File Upload' interface, but now with files uploaded. The table has several rows, each with a dropdown menu in the 'File(s)' column. A callout box with an arrow points to one of these dropdown menus, which is labeled 'Assign File(s)'. The interface also shows a 'Submit for review' button at the bottom.

Choose the "Assign File" option to pick one of the previously uploaded file.

This screenshot shows a file selection dialog box overlaid on the CSBG Reporter interface. The dialog has a title bar that says 'Please select the files with data pertaining to Board/advisory body minutes'. It contains a list of files: 'test3.txt', 'test4.txt', 'test2.txt', and 'Copy of OrgStandardsChecklistdocumentsPRIVATE.xlsx'. There are 'Add Item(s)' and 'Cancel' buttons at the bottom of the dialog. A callout box with an arrow points to the dialog, indicating where to select files for assignment.

This is where you can pull from the previously uploaded documents and use for more than one standard.