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ATTACHMENT K

CVS-12-089

ATTACHMENT K

REQUEST FOR PROPOSALS (RFP) COMPLIANCE COVER SHEET

RFP NUMBER: CVS 12-089  
ISSUE DATE: May 25, 2012  
TITLE: Virginia Refugee Resettlement Program (VRRP)

COMMODITY CODE: 952-75  
LOCATION: Statewide  
INITIAL CONTRACT PERIOD: October 1, 2012 to September 30, 2013  
PROPOSAL DUE DATE AND TIME: June 29, 2012 - 4:00 p.m.

ISSUING AGENCY: Virginia Department of Social Services  
Office of Newcomer Services – 15<sup>th</sup> Floor  
801 E. Main Street  
Richmond, Virginia 23219-2901  
Attn: Brent Sutton

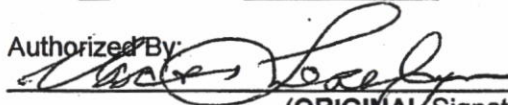
Sealed proposals for furnishing the services described herein will be received subject to the conditions cited herein until the Proposal Due Date and Time shown above. **PROPOSALS RECEIVED AFTER THAT TIME WILL BE RETURNED WITHOUT CONSIDERATION.** Send or hand deliver all proposals (not scanned or regenerated pages) directly to the issuing agency shown above. **DO NOT FAX OR EMAIL.**

In Compliance With This Request For Proposals, As Published By The Department, And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Services Described In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation.

Church World Service  
(Name of Organization)

Date: 06/28/2012

Authorized By:



(ORIGINAL Signature in Ink)

250 East Elizabeth Str. Sui 109  
(Street Address)

Name: Viktor Sokolyuk  
(Printed or typed)

Title: Director

Harrisonburg, VA 22802  
(City) (Zip Code)

Telephone: 540-433-7942

FEI/FIN # 13-408 021

E-Mail: vsokolyuk@churchworldservice.org

**A mandatory pre-proposal conference will be held at 10:30 am June 13, 2012 at the Virginia Department of Social Services; 801 East Main Street; Richmond, VA 23219-2901. All requests for information should be directed to brent.sutton@dss.virginia.gov or by telephoning (804)726-7928**

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against an offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

## EXECUTIVE SUMMARY

Church World Service (CWS) began welcoming refugees to the Commonwealth of Virginia in 1962. Since that time, CWS has welcomed over 15,000 refugees to Virginia and has assisted these refugees in becoming U.S. citizens while building new lives here in Virginia.

Church World Service is requesting funds in the amount of \$428,234.16 from the Office of Newcomer Services to continue its exemplary record of refugee resettlement in three Virginia locations, Richmond, Harrisonburg, and Newport News, during FY 2013. In FY 2011, CWS Virginia placed 81% of all RSS employable refugees in jobs, and the retention rate for these cases was 100%. In the current fiscal year, the placement rate for all employable clients in the Virginia network has risen to nearly 100%. CWS corporate has designated the three Virginia offices as the top area in the nation for job placements among all its affiliates.

Church World Service will utilize ONS funds to help resettle approximately 499 refugees throughout the state during FY 2013. We project that at least 80% of employable refugees will be placed in jobs with an average hourly wage of \$9.15. The three Virginia offices enjoy a strong and diverse network of employers who are dedicated to hiring refugees. CWS recognizes that early employment is the single most critical factor in a refugee's ability to establish early self-sufficiency and independence.

During 2013, CWS will utilize the Virginia Model for Refugee Resettlement by offering strong employment services, English Language Training (ELT) to all refugees, and exemplary case management by a dedicated and talented staff. The Comprehensive Resettlement Plan will be the blueprint for successful resettlement and integration of refugees into the local community.

CWS enjoys professional relationships with key community players throughout the state and can offer the most cost-effect services to ONS. Thank you so much for considering our proposal.