



COMMONWEALTH OF VIRGINIA
DEPARTMENT FOR AGING AND REHABILITATIVE SERVICES

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Manual - Adult Protective Services Division, UAI Manual

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The following acronyms are used in this transmittal:

APSD-Adult Protective Services Division
DSS-Department of Social Services
DMAS-Department of Medical Assistance Services
ePAS-Electronic Preadmission Screening
PAS-Preadmission Screening
SSN-Social Security Number
UAI-Uniform Assessment Instrument

The purpose of this transmittal is to provide revised guidance about the APSD UAI Manual. Unless otherwise stated, the provisions included in this transmittal are effective upon receipt.

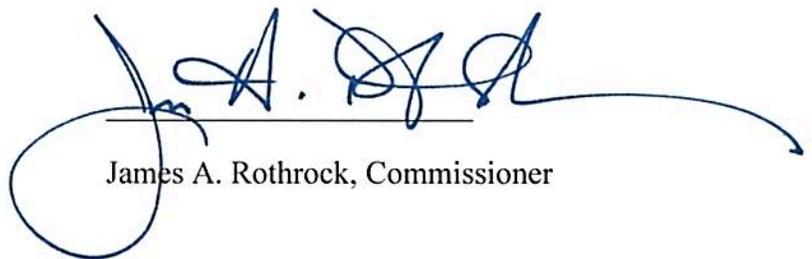
The APSD UAI Manual replaces the User's Manual: Virginia Uniform Assessment Instrument (Revised July 2005). The 2005 version should no longer be used.

This transmittal and UAI manual are available on SPARK at <http://www.localagency.dss.state.va.us/divisions/dfs/as/manual.cgi> and on the DSS public site at <http://www.dss.virginia.gov/family/as/servtoadult.cgi>.

Significant changes to the manual are as follows:

Section	Significant Changes
Entire Manual	Reformatted manual to improve flow of content and to comport the UAI manual with the format of other APSD manuals.
Entire Manual	Incorporated information about the ePAS system.
Entire Manual	Updated regulation citations.

Entire Manual	Updated website links.
Entire Manual	Ensured that PAS information comports with guidance in DMAS manuals.
13.5 & 13.6	Clarified the circumstances when short and long assessments are completed.
13.12.1	Added new guidance regarding creating a “dummy” SSN for individuals who may not have an SSN.
13.14.6.2	Included links to access updated information about pressure ulcers.
Appendices	<p>Removed medications list that appeared in 2005 version. Assessors are encouraged to obtain medication information from appropriate medical sources.</p> <p>Updated contact information for other state agencies.</p> <p>Added information about supplemental resources to assist in the assessment process.</p>



James A. Rothrock, Commissioner