

## COORDINATOR SELF-ASSESSMENT FORM ON FACILITATING THE FGC

Based on the FGC you just facilitated, please rate your level of agreement with each of these activity statements, using the following scale.

5=Strongly Agree    4=Agree    3=Does Not Apply    2=Disagree    1=Strongly Disagree

Activity	Rating	Comments/Notes
1. I made sure the room set-up was conducive to open communication and addressed the special needs of any participant.	5   4   3   2   1	
2. I met with children, other vulnerable individuals, and their support person about the FGC process and their roles before the beginning of the FGC.	5   4   3   2   1	
3. I welcomed all participants in a warm and friendly manner.	5   4   3   2   1	
4. I assisted family in opening the FGC with a sharing of a family tradition (if they so chose).	5   4   3   2   1	
5. I helped participants identify and understand their role at the FGC.	5   4   3   2   1	
6. I helped participants understand the purpose and parameters of the FGC.	5   4   3   2   1	
7. I helped mandated reporters identify themselves and discuss confidentiality issues.	5   4   3   2   1	
8. I assisted the referring worker to identify and honestly share the critical safety and risk factors pertaining to the case.	5   4   3   2   1	
9. I created space for participants to ask questions and get clarification from the referring worker and other information providers.	5   4   3   2   1	
10. I kept participants focused on the critical concern.	5   4   3   2   1	

5=Strongly Agree

4=Agree

3=Does Not Apply  
Disagree

2=Disagree

1=Strongly Disagree

Activity	Rating	Comments/Notes
11. I created an atmosphere where participants felt safe to be open.	5 4 3 2 1	
12. I created a balanced opportunity for all participants to feel heard.	5 4 3 2 1	
13. I created an opportunity for quieter individuals to have input.	5 4 3 2 1	
14. I was calmly assertive with angry or disruptive people.	5 4 3 2 1	
15. I felt comfortable when participants became very emotional without losing my own balance.	5 4 3 2 1	
16. I helped participants move beyond personal conflict and remain focused on the critical concern.	5 4 3 2 1	
17. I encouraged participants to use their strengths and creativity to create a plan.	5 4 3 2 1	
18. I encouraged the team members to develop and reach consensus on a plan that achieved safety/permanence.	5 4 3 2 1	
19. The plan achieved safety and permanence or resolved the critical concern.	5 4 3 2 1	
20. The plan was safe, specific, and attainable.	5 4 3 2 1	
21. I made sure a discussion of plan distribution, monitoring, follow-up, and support occurred before closing the FGC.	5 4 3 2 1	

