

DISCLOSURE STATEMENT

A child abuse and neglect records check and a criminal history background investigation are required by law on:

1. Each individual who was not an employee, volunteer, or service provider at the facility prior to July 1, 1994, and who is: (i) an employee, (ii) a volunteer for the facility on a regular basis who will be alone with one or more children in the performance of his duties, or (iii) a provider of services for the facility on a regular basis who will be alone with one or more children in the performance of his duties (§ 63.2-1726 of the *Code of Virginia*).
2. Each individual who is hired by a Department of Behavioral Health and Developmental Services licensed provider in a direct consumer care position on or after July 1, 1999 (formally § 37.1-183.3 of the *Code of Virginia* prior to October 1, 2005; currently 37.2-416 & 37.2-314).

Facility's Name:

Applicant's Name (Last, First, Middle)	Social Security Number
Mailing Address (Street, City, State, Zip)	Phone Number

<p>In Virginia or any other location:</p> <p>Have you been the subject of a founded complaint of child abuse or neglect?</p> <p>___ NO ___ YES If yes, list all cases and explain. (Continue on back if necessary.)</p> <p>Have you ever been convicted of or are you the subject of pending charges for any offense including moving traffic violations, but excluding offenses committed before your eighteenth birthday which were finally adjudicated in a juvenile court or under an youth offender law?</p> <p>___ NO ___ YES If yes, list date of arrest, offense, identity of court, and city and state in which hearing took place for all convictions and pending charges and explain. (Continue on back if necessary.)</p>
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CONTINUATION SECTION:

APPLICANT'S RIGHTS

The National Child Protection Act and the *Code of Virginia* require the facility to inform you that you are entitled: (1) to obtain a copy of your FBI background check report, (2) to challenge its accuracy and completeness, and (3) to obtain a prompt determination about the validity of your challenge before a final determination is made about your fitness to have responsibility for the safety and well-being of children and/or eligibility for employment. If you are denied employment or the opportunity to provide volunteer or contractual services because of information contained in your FBI background check report **AND** you wish to challenge the accuracy of the report, the facility will provide you with a copy of the challenge procedures. If you have been permitted to provide services pending the facility's receipt of FBI information about you, the facility may suspend you or deny you unsupervised access to children while a final determination is made about your fitness to have responsibility for the safety and well-being of children and/or eligibility for employment.

I hereby certify that all entries on this disclosure statement are true and complete. I agree and understand that: (1) any falsification of the information provided, regardless of the time of discovery, may result in termination of my services as an employee, volunteer, or service provider; and (2) the information on this disclosure statement is subject to verification.

(Date)

(Signature of Applicant)