

From: Licensing [mailto:DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV] **On Behalf Of** Williams, Edwina (VDSS)
Sent: Monday, November 21, 2016 1:07 PM
To: DSS_Licensing
Subject: Medication Management Training Process Changes
Importance: High

This file is being sent to adult day care centers and children's residential facilities from the Virginia Department of Social Services Email Distribution Service.

*****Please do not reply to this email.*****

Good Afternoon,

This email is to update you on changes that are being made to the medication management training and record keeping services provided by the VCU Department of Gerontology under contract with the Virginia Department of Social Services. These changes apply to both trainees and trainers and will become effective **January 1, 2017**.

For Trainees:

The cost for a medication aide certificate will increase from \$7 to \$10. You will need to clarify with your trainer if this fee is included in their training fee or if you are responsible for the fee. If you should need to replace your certificate the fee would be \$10.

For Trainers:

We have removed the classifications of "Master" and "Facility" trainer as these are no longer functional for the medication management training program. We will now just use the term "Trainer".

Trainers will now only be approved for 1 year and will need to renew their training certificate by **March 31st** of every year. This change is made to help us maintain an accurate and up to date database of trainers.

Trainer fees will also be changed. New trainer fees will be two-tiered. If an individual is currently an approved program provider with the Board of Nursing for the 68 hour medication management training curriculum required in licensed assisted living facilities, the trainer application fee will be \$30. If the individual is not currently approved by that program the trainer application fee will be \$40. The annual trainer renewal fee will be \$12.

Any new trainer approved between January 1st and March 31st of any calendar year will not have to pay a renewal fee until the following year.

For Currently Approved Trainers and Those Approved by 12/31/16:

You will be required to complete updated trainer information forms by **March 31, 2017** to remain an actively approved trainer. These forms will be posted on the Virginia Commonwealth University (VCU) Department of Gerontology (DoG) webpage as of January 1, 2017. You may submit the forms any time before the deadline date of March 31, 2017. You will not be charged a renewal fee for this first year. Additionally, any new trainer approved between the date of this letter and December 31, 2016 will pay current application fees, will be required to complete updated forms as stated above, and will not pay a renewal fee for the first year.

The VCU DoG website is: <http://www.sahp.vcu.edu/departments/gerontology/>

If you are a provider and have questions or comments regarding this letter, please contact:

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If you are a medication management trainer and have questions or comments regarding this letter, please contact:

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Thank you,

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"Enthusiasm is the yeast that makes your hopes shine to the stars. Enthusiasm is the sparkle in your eyes, the swing in your gait, the irresistible surge of will and energy to execute your ideas."

Henry Ford