Director  
LDSS  
Street Address,  
City, State, Zip  

Subject: Non-Conviction Letter  

Dear  

In accordance with the Code of Virginia (Code), § 63.2-1721 a criminal background check was conducted on the foster and/or adoptive parent with our agency. The results of the fingerprint-based checks of the National Crime Information Database (NCID) and as verification that a search of the Child Abuse and Neglect Central Registry as required in § 63.2-901.1 are listed below. This letter is verification that the foster and/or adoptive parent has not been convicted of any offenses cited in §63.2-1719 of the Code, including those specified for child welfare agencies and foster and adoptive homes approved by child-placing agencies.  

Current Certification Period:  
Date Original Certificate Issued:  

Foster Parent Name:  
Date of Results National Background Search  
Date of Results Virginia Criminal check  
Date of Results Child Abuse and Neglect Central Registry  

Additional Foster Parent Name:  
Date of Results National Background Search  
Date of Results Virginia Criminal check  
Date of Results Child Abuse and Neglect Central Registry  

Please list other adults in the home if applicable.  

__________________________________________  
Agency Representative  

__________________________________________  
Signature Date  

032-02-0506-02-eng (11/15)