

From: Williams, Edwina (VDSS) [mailto:edwina.williams@dss.virginia.gov]
Sent: Tuesday, August 10, 2010 10:15 AM
To: licensinlistserv@viriniainteractive.org
Subject: Resource Foster and Adoptive Family Home Approval Guidance in accordance with Standards (22 VAC 40-211)
Importance: High

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BROADCAST 6404

DATE: Aug. 2, 2010

TO: Local Department of Social Services Directors, Foster Care and Adoption Supervisors and Staff; Resource Family Recruiters and Trainers

FROM: Paul D. McWhinney, Director, Division of Family Services
Susan Taylor, Program Manager, Resource Family Unit

TIME: 1:37 p.m.

SUBJECT: Resource Foster and Adoptive Family Home Approval Guidance in accordance with Standards (22 VAC 40-211)

CONTACT: Regional Resource Family Consultants
Central: Tracey Coltrain, (804) 662-9757
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This Broadcast is to inform you that guidance is now available for approving and maintaining resource families. The guidance entitled "Local Department Resource, Foster and Adoptive Family Home Approval Guidance Manual" (truncated on SPARK as "Foster Care & Adoption Provider Approval Guidance Manual") is based on regulations entitled Resource Foster and Adoptive Family Home Approval Standards (22 VAC 40-211) found at:
<http://leg1.state.va.us/000/reg/TOC22040.HTM#C0211>.

The guidance manual is now available for local department of social services (LDSS) staff on SPARK under "Foster Care: Guidelines and Procedures" at:
http://spark.dss.virginia.gov/divisions/dfs/provider_approval.cgi .
These documents are also accessible on the public site web page under "Foster Care Laws, Regulations and Guidance" at: <http://www.dss.virginia.gov/family/fc/procedures.html>.

Forms

In support of the requirements in the guidance, the Department has approved the following forms:

- Addendum Template (Mutual Family Assessment) 032-04-0065-00-eng (05/10)
- Certificate of Approval (LDSS) 032-03-136/1
- Checklist for Initial Provider Approval 032-04-0054-00-eng (04/10)
- Code of Ethics 032-04-0028-00-eng

Confidentiality Agreement 032-04-0055-00-eng (04/10)
 Corporal Punishment Agreement 032-04-0056-00-eng (04/10)
 Department-Approved Provider Application 032-04-0057-00-eng (04/10)
 Emergency Approval Letter 032-04-0058-00-eng (04/10)
 Emergency Placement Information Form 032-04-0059-00-eng (04/10)
 Emergency Plans Form 032-04-0064-00-eng (04/10)
 Mutual Family Assessment Template 032-04-0060-00-eng (04/10)
 Physical Examination Report 032-04-0061-00-eng (04/10)
 Pre-Service Competency Checklist 032-04-0062-00-eng (04/10)
 Re-approval Checklist for Family Renewal 032-04-0063-00-eng (04/10)
 Request to Discontinue Reprints 032-02-0512-00-eng
 Sworn Statement 032-05-0973-00-eng
 Variance Request Form 032-04-0053-00-eng (04/10)

These forms will be available on the LDSS internal SPARK forms page at <http://spark.dss.virginia.gov/divisions/dgs/warehouse.cgi> and the Department's public web site at <http://www.dss.virginia.gov/family/fc/forms.cgi>.

The Resource Family Consultants are available to assist with this guidance or other documents. Training on this guidance will be offered in each region. The following training sessions have been scheduled thus far; to register or ask about other dates/locations, please contact the Resource Family Consultant.

Date	Location	Contact/Register with:
August 17, 2010	Abingdon Western Regional Office	Lana.Mullins@dss.virginia.gov
August 12, 2010	Virginia Beach Eastern Regional Office	Flora.Harris@dss.virginia.gov
September 8, 2010	Virginia Beach Eastern Regional Office	Flora.Harris@dss.virginia.gov
September 14, 2010	Sussex Department Social Services	Flora.Harris@dss.virginia.gov
September 13, 2010	Roanoke Piedmont Regional Office	Chasity.Fitzpatrick@dss.virginia.gov
September 21, 2010	Verona Augusta Government Center	Chasity.Fitzpatrick@dss.virginia.gov
September 29, 2010	Chatham Pittsylvania County DSS	Chasity.Fitzpatrick@dss.virginia.gov
August 23, 2010	Warrenton Northern Regional Office	Sandra.Bell@dss.virginia.gov
September 7, 2010	Fairfax Department Family Services	Sandra.Bell@dss.virginia.gov
September 9	Woodstock Shenandoah Valley DSS	Sandra.Bell@dss.virginia.gov

August 26, 2010	Richmond Central Regional Office	Tracey.coltrain@dss.virginia.gov
August 31, 2010	Richmond Central Regional Office	Tracey.coltrain@dss.virginia.gov