Voluntary Registration Contract Agencies and Licensing Representatives

Locate your city or county below to determine which agency will assist you in processing your application and monitoring compliance.

Child Nutrition, Inc. (CNI)
Contact: Beth Wittusen, bethw@cni-usda.org
Sheila Jock, sheilaj@cni-usda.org
9 North Third Street, Suite 100
Warrenton, Virginia 20186-3404
Ph: (540) 347-3767 Fax: (540) 347-2225
Counties Served: Augusta, Caroline, Clarke, Culpeper, Fauquier, Frederick, Loudoun, Madison, Orange, Page, Prince William, Rappahannock, Rockbridge, Rockingham, Shenandoah, Spotsylvania, Stafford, Warren
Cities served: Ashburn, Dale City, Dumfries, Fredericksburg, Front Royal, Harrisonburg, Haymarket, Leesburg, Luray, Manassas, Manassas Park, Occoquan, Quantico, Staunton, Sterling, South Riding, Warrenton, Waynesboro, Winchester, Woodbridge, Woodstock

ReadyKids
Contact: Gail Esterman, gesterman@readykidscville.org
Suzanne McDonald, smcdonald@readykidscville.org
ATTN: C.C.Q.
1000 East High Street,
Charlottesville, Virginia 22902-4848
Ph: (434) 296-4118 ext. 228 (Gail)
434-296-4118 (241) (Suzanne McDonald) Fax: (434) 295-2638
Counties served: Albemarle, Fluvanna, Greene, Louisa, Nelson
Cities served: Charlottesville

DOL-CP — Home Office
Contact: Nicole Jeffress,
Virginia Department of Social Services
Division of Licensing – Children’s Programs
Voluntary Registration Program
801 E. Main Street, 9th Floor
Richmond, Virginia 23219-2901
Ph: (804) 726-7170 Fax: (804) 726-7132
Counties served: Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Highland, King and Queen, Lunenburg, Mecklenburg, Patrick, Pittsylvania, Prince Edward, Roanoke, Westmoreland, York
Cities served: Appomattox, Bedford, Buena Vista, Clifton Forge, Covington, Danville, Farmville, Lynchburg, Madison Heights, Martinsville, Roanoke, Rocky Mount, Salem, South Boston

Memorial Child Guidance Clinic (MCGC)
Contact: LaTasha Smith, lsmith@childsavers.org
200 North 22nd Street
Richmond, Virginia 23223-7020
Ph: (804) 591-3923 Fax: (804) 343-2708
Counties served: Amelia, Brunswick, Charles City, Chesterfield, Cumberland, Dinwiddie, Essex, Goochland, Greensville, Hanover, Henrico, James City, King William, Lancaster, New Kent, Northumberland, Nottoway, Powhatan, Prince George, Richmond, Surry, Sussex
Cities served: Blackstone, Chester, Colonial Heights, Emporia, Glen Allen, Hopewell, Petersburg, Richmond, Williamsburg

Capital Area Partnership Uplifting People (CAPUP)
Contact: Hester Brown, hbrown@capup.org
1021 Oliver Hill Way
Richmond, Virginia 23219
Ph: (804) 788-0050 ext. 130 Fax: (804) 643-3116
Counties served: Gloucester, Mathews, Northampton
Cities served: Hampton, Newport News

DOL-CP - East
Contact: Regina Morgan
Virginia Department of Social Services
Eastern Regional Office
420 N. Center Drive, Suite 100
Norfolk, Virginia 23502-0015
Ph: (757) 985-4700
Counties served: Accomack, Isle of Wight, King George, Middlesex, Southampton
Cities served: Chesapeake, Franklin, Norfolk, Portsmouth, Suffolk, Virginia Beach

DOL-CP - West
190 Patton Street, Abingdon, Virginia 24210
Phone: (276) 676-5655
Cities: Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford

Virginia Department of Social Services
Division of Licensing-Children’s Programs/Voluntary Registration
801 E. Main Street, 9th Floor, Richmond, Virginia 23219-2901

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