The attached file is being sent to child day centers, family day homes, voluntarily registered family day homes, family day systems, religious exempt child day centers, certified preschools and unlicensed child day programs receiving child care subsidy assistance from the Virginia Department of Social Services Email Distribution Service.

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SCROLL DOWN TO VIEW ATTACHMENT
DATE: June 18, 2019

TO: Licensed Child Day Centers
Licensed Family Day Homes
Voluntarily Registered Family Day Homes
Licensed Family Day System
Religious Exempt Child Day Centers
Certified Preschools
Unlicensed Child Day Programs Receiving Child Care Subsidy Assistance

FROM: Tara Ragland, Director, Division of Licensing Programs

SUBJECT: Fingerprint based background checks – implementation memo # 9

**VDSS to continue to pay for fingerprinting**

The Virginia Department of Social Services (VDSS) will continue to cover the cost of fingerprint based criminal history searches for those individuals in child day programs who are required to be fingerprinted. The decision has been made to use these funds to ease the financial burden the background check safety requirements has placed on child care programs.

VDSS will pay for fingerprint based criminal history searches through September 30, 2020. This means that VDSS will cover these fees for child care programs:

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employees, applicants, agents, caregivers, approved providers in a family day system, household members</td>
<td>$59.00</td>
</tr>
<tr>
<td>Volunteers</td>
<td>$39.00</td>
</tr>
</tbody>
</table>

Beginning October 1, 2020, child care providers will be responsible for these fees, so please use this time to budget accordingly.

Questions regarding the fingerprint based background check process can be directed to the Office of Background Investigations at 804-726-7884.