

# ATTENTION: IMMEDIATE ACTION NEEDED!

<input type="checkbox"/> VOID <input type="checkbox"/> CORRECTED		OMB No. 1545-0115		Miscellaneous Income
PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.		1 Rents \$	2014	
PAYER'S federal identification number		2 Royalties \$	Form 1099-MISC	Copy 1 For State Tax Department
RECIPIENT'S identification number	3 Other income \$	4 Federal income tax withheld \$	5 Fishing boat proceeds \$	
RECIPIENT'S name	6 Medical and health care payments \$	7 Nonemployee compensation \$	8 Substitute payments in lieu of dividends or interest \$	10 Crop insurance proceeds \$
Street address (including apt. no.)	9 Payer made direct sales of \$5,000 or more of consumer products to a buyer (recipient) for resale <input type="checkbox"/>	11	12	
City or town, state or province, country, and ZIP or foreign postal code	13 Excess golden parachute payments \$	14 Gross proceeds paid to an attorney \$	15a Section 409A deferrals \$	15b Section 409A income \$
Account number (see instructions)	16 State tax withheld \$	17 State/Payer's state no.	18 State income \$	
Form 1099-MISC	www.irs.gov/form1099misc	Department of the Treasury - Internal Revenue Service		

The *Department of Treasury* requires the Virginia Department of Social Services to verify vendor information on a yearly basis.

Please confirm that the "legal entity" (tax payer) information we have on file (see below) is correct for your 2014 IRS Form 1099. **Please review the information carefully.**

If any of the information is **INCORRECT** you will need to submit a new W-9 form to the Child Care Subsidy Program by **September 1, 2014**.

- The W-9 form is available at <http://www.irs.gov/pub/irs-pdf/fw9.pdf>
- Complete the new W-9 and submit to the Child Care Subsidy Program.
  - FAX to 804-726-7655, or
  - EMAIL to [deborah.beirne@dss.virginia.gov](mailto:deborah.beirne@dss.virginia.gov) or
  - MAIL to **VDSS – Child Care and Early Childhood Development**  
**P. O. Box 1997**  
**Richmond VA 23218-1997**

If you have any questions, please call Debbie Beirne at 804-726-7090.



**REMINDER: Anytime there is a change in legal entity information (name, address and/or tax classification) a vendor must provide the Child Care Subsidy Program with an updated W-9 form.**

