

ORAL MEDICATION ADMINISTRATION: TABLETS AND CAPSULES

Administering tablets or capsules to children:

Complete PREPARATION PHASE

Complete ADMINISTRATION PHASE

Prepare:

1. Pour the correct number of tablets or capsules from the medication bottle into the medication cap. If you pour out too many pills, return the extra pills to the container without touching them.
2. Transfer the medication to a medication cup or small disposable cup.
3. (Optional*) Put on gloves to avoid contact with the tablet/capsule



Second
Check

Compare the child's medication consent form against the medication label for the **Five Rights** before administering the medication to the child.

medication time dose route child's name

Administer:

1. Give the cup with the medication to the child.
2. Watch child take the medicine.
3. Give him/her a cup of water. (You can give juice as long as there are no drug/food interactions indicated).
4. Make sure that medication was swallowed by checking the child's mouth and under the tongue.
5. If you wore gloves - remove gloves and discard using the appropriate technique.



Complete DOCUMENTATION PHASE

*Glove use is recommended to protect both you and the child.

You should use gloves when administering medication if:

- the skin on your hands is cut, scabbed or broken
- it would be harmful for the medication to come in contact with your skin
- you feel more comfortable wearing gloves to administer the medication