

Virginia Department of Social Services

School-Age Child Care Endorsement Program

A Professional Development Opportunity



Virginia Department of Social Services

School-Age Child Care Endorsement Program (SAEP)

In recognition of the increased need for more structured school-age professional development options, VDSS has established the School-Age Child Care Endorsement Program (SAEP). This program is designed to provide a comprehensive foundation of knowledge for working with school-age children 5 to 12 years old. The SAEP is collaboration between the VDSS, the Virginia Community College System (VCCS), and the Community College Workforce Alliance (CCWA).

The VDSS School-Age Child Care Endorsement can be valuable as:

1. Entry-level credential for employment in the field of school-age child care
2. Demonstration of basic knowledge in working with children 5 to 12
3. Supplement to a child-related degree or credential that does not include instruction on working with school-age children in a child care setting
4. Supplement to a degree or credential outside the field of school-age child care

Additionally, successful completion of courses for the Endorsement can fulfill professional development options for teaching licensure renewal requirements and annual licensing requirements.

Individuals who wish to obtain the VDSS School-Age Child Care Endorsement must:

- **Register** to attend component courses outlined on page 3 (classroom-based or online); **to register** online go to www.ccwa.vccs.edu (click on VDSS Child Care Training) or contact the Community College Workforce Alliance at 804-523-2298.
- **Complete** all required courses. Assessments are provided at the conclusion of the courses.
- **Complete** Parts 1 and 2 of all assessments and submit to CCAVA for grading. It is expected that you will complete both parts of the assessment within 4 to 6 weeks of completing the course. Part 1 is multiple choice/true-false and Part 2 is done as an independent study demonstrating your application of the course content in a classroom setting.
- **Make a copy of ALL your materials for your own records BEFORE** submitting them to CCAVA for grading.
- **Send to CCAVA (address on Page 4):**
 - ✓ Registration Materials (form on page 4).
 - ✓ \$10.00 processing fee for **each** course submitted for grading. The fee is due with forms and completed assessment materials.
 - ✓ Completed assessments for grading (For online classes, a print out of your score for Part 1 and the completed Part 2 of the assessment)
- Participants must receive a **passing score of 70% or higher** on all courses to receive the VDSS School-Age Child Care Endorsement.

School-Age Child Care Endorsement

The School-Age Child Care Endorsement requires successful completion of the following 12 classroom-based or online courses. Successful completion of each course provides 4 clock hours of training credit. The courses can be taken in any sequence.

- ❖ Ages and Stages of Development for School-Age Children 5 to 8
- ❖ Ages and Stages of Development for School-Age Children 9 to 12
- ❖ Child Abuse and Neglect: Recognition and Reporting for School-Age Children
- ❖ Clubs and Special Interest Groups for School-Age Children
- ❖ Creating Appropriate Learning Environments in School-Age Child Care
- ❖ Guiding the Behaviors of School-Age Children
- ❖ Health Screening for Child Care Professionals
- ❖ Homework, Holiday and Summer Activities for School-Age Children
- ❖ Observation and Recording of School-Age Children
- ❖ Partnerships with Parents of School-Age Children
- ❖ Planning Appropriate Activities for School-Age Children
- ❖ Preventing Injuries in the School-Age Environment

To register online or for additional information, contact the Community College Workforce Alliance at www.ccwa.vccs.edu (click on VDSS Child Care Training), 804-523-2298, or VDSSclasses@ccwa.vccs.edu.

SCHOOL-AGE CHILD CARE ENDORSEMENT

REGISTRATION FORM

This form must accompany each set of completed assignments.
Please type or print clearly.

Full Name _____
First Middle Last

Home Address _____
Street or Post Office Box

_____ City State Zip Code

Day Phone _____ Evening Phone _____

Personal E-mail Address _____

Employer _____

Employer Address _____
Street or Post Office Box

_____ City State Zip Code

Please indicate which course materials are included (check all that apply).

- | | |
|---|--|
| <input type="checkbox"/> \$10.00 processing fee for EACH course to be graded (check or money order): payable to CCAVA | <input type="checkbox"/> Guiding the Behaviors of School-Age Children |
| <input type="checkbox"/> Ages and Stages of Development for Children 5 to 8 | <input type="checkbox"/> Health Screening for Child Care Professionals |
| <input type="checkbox"/> Ages and Stages of Development for Children 9 to 12 | <input type="checkbox"/> Homework, Holiday and Summer Activities for School-Age Children |
| <input type="checkbox"/> Child Abuse and Neglect: Recognition and Reporting for School-Age Children | <input type="checkbox"/> Observation and Recording of School-Age Child Children |
| <input type="checkbox"/> Clubs and Special Interest Groups for School-Age Children | <input type="checkbox"/> Partnerships with Parents of School-Age Children |
| <input type="checkbox"/> Creating Appropriate Learning Environments in School-Age Child Care | <input type="checkbox"/> Planning Appropriate Activities for School-Age Children |
| | <input type="checkbox"/> Preventing Injuries in the School-Age Environment |

\$10.00 x _____ (# of courses to be graded) = _____ Enclosed

Mail registration materials, processing fees payable to CCAVA, and completed assignments to:

**Jodi Roberts
CCA
VDSS-SAEP
302 Turner Road, Suite D
Richmond, VA 23225
804.285.0846**