

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF SOCIAL SERVICES

STANDARD CONTRACT

Contract Number: CVS-12-089-03

This contract entered into this 1st day of October 2012, by International Rescue Committee called the "Contractor" and Commonwealth of Virginia, Department of Social Services, Division of Community and Volunteer Services, Office of Newcomer Services, called the "Purchasing Agency."

WITNESSETH that the Contractor and the Purchasing Agency, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The Contractor shall provide the services to the Purchasing Agency as set forth in the Contract Documents.

PERIOD OF PERFORMANCE: From October 1, 2012, through September 30, 2013.

COMPENSATION AND METHOD OF PAYMENT: The Contractor shall be paid by the Purchasing Agency as follows:

Upon submission of itemized invoices as specified in the RFP General Terms and Conditions, Section J, page 31, and the RFP Special Terms and Conditions, Section F, page 36. Total expenditures shall not exceed to the contract award amount of **\$200,000**.

The Contract Documents shall consist of:

1. This signed form "Standard Contract"
2. The Request for Proposal – Version 2, dated May 25, 2012;
3. The Terms and Conditions of the Request for Proposal;
4. Addendum No. 1 to the Request for Proposal, dated May 29, 2012;
5. Addendum No. 2 to the Request for Proposal, dated June 13, 2012;
6. Addendum No. 3 to the Request for Proposal, dated June 19, 2012;
7. The Contractor's Proposal dated June 25, 2012; and
8. Proposal Modifications dated September 24, 2012, which consist of:
 - a) Revised Budget
 - b) Revised Performance Outcomes

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

International Rescue Committee

Virginia Department of Social Services

By: Maney Ottadorn for Patricia Long

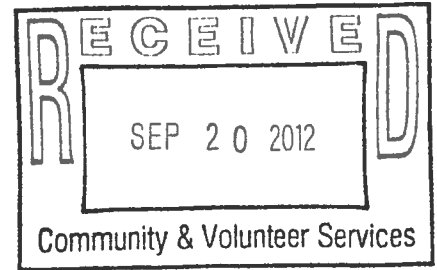
By: Maureen A. Gunn

TITLE: Senior Vice President, Finance + Administration

TITLE: COMMISSIONER

EIN # 135660870

ADDRESS: 122 East 42nd St.
NY, NY 10168



VIRGINIA OFFICE OF NEWCOMER SERVICES

PROPOSED PERFORMANCE GOALS

EMPLOYMENT

NAME OF APPLICANT: INTERNATIONAL RESCUE COMMITTEE, INC.

PROGRAM: RSS

PERIOD: October 1, 2012 – September 30, 2013

RSS CONTRACT AWARD: \$200,000

Unduplicated number of persons to be served with employment services	<u>120</u>
Number of all job placements	<u>96</u>
Number of full time job placements	<u>68</u>
Refugee Cash Assistance terminations due to earnings through job placements	<u>8</u>
Average hourly wage of all job placements	<u>\$9.25</u>
Number of full time job placements that offer health benefits within 90 days after employment	<u>48</u>
Number of jobs in which client placed is still employed 90 days after placement (Employment Retention)	<u>72</u>

Attachment B1 Budget Summary

BUDGET SUMMARY - DSS FUNDS

RSS X TAP _____

CONTRACT PERIOD: FROM 10/01/2012 TO 9/30/2013 CONTRACTOR NAME: International Rescue Committee, Inc.

BUDGET CATEGORY	JUSTIFICATION (How costs were determined)	TOTAL DSS REQUEST
SALARIES	See Personnel Detail	\$108,636
EMP. BENEFITS	See Personnel Detail	\$30,418
POSTAGE	15% of total general office expenditures	\$166
RENT & UTILITIES	15% of total general office expenditures for office space rent, facility upkeep, utilities, and telecommunication services	\$16,040
EQUIPMENT		\$0
PRINTING	15% of total general office expenditures	\$1,107
CONSUMABLE SUPPLIES	15% of total general office expenditures for office supplies and computer software purchases/maintenance	\$1,188
TRAVEL	Based on FY12 expectations less 1 Employment Specialist	\$1,696
Insurance + Sundry	15% of total general office expenditures for office related insurance, bank charges, and office related property taxes	\$2,606
Professional Fees (interpreters)	See Itemized Budget for Details (Attachment B3)	\$10,925
English Language Training	See Itemized Budget for Details (Attachment B3)	\$10,000
Indirect Cost Recovery	See Itemized Budget for Details (Attachment B3)	\$17,218
TOTAL REQUESTED FROM DSS		\$200,000

