

Application Proposal Checklist

	Description	Included	Not Included
1	Application Cover Sheet, <u>signed</u> ,	X	
2	<u>Completed Proposal Checklist (this document)</u>	X	
3	Description of Proposed Project (Narrative – 20 Page Maximum)	X	
4	Proposed Employment Outcome Goals <u>for RSS (Form A)</u>	X	
5	Proposed Employment Outcome Goals <u>for TAP (Form A)</u>	X	
6	Budget Forms <u>for RSS (B1, B2, B3)</u>	X	
7	Budget Forms <u>for TAP (B1, B2, B3)</u>	X	
8	Agency Organizational Chart	X	
9	Job Descriptions of positions in budget	X	
10	List of Current Board Members (non-profit applicants only)	X	
11	Letters of Support or Interagency Agreements	X	
12	Copy of Confidentiality Policy	X	
13	Program Assurances <u>signed (Form C)</u> ,	X	
14	Certification Regarding Lobbying, Debarment, and Drug free Workplace (Form D)	X	
15	Assurances, Non-construction Programs <u>signed (Form E)</u> ,	X	
16	W-9 Form (Form F)	X	
17	FFATA Sub-Recipient Data Form <u>signed (Form G)</u>	X	
18	State Corporation Form <u>signed (Form H)</u>	X	
19	501 c3 Certification from the IRS	X	
20	Copy of Most Recent Audit	X	
21	Pre-Proposal Conference Form (Form I)	<input checked="" type="checkbox"/>	