The attached file is being sent to assisted living facilities, adult day care centers, children's residential facilities, child placing agencies, child caring institutions and independent foster homes from the Virginia Department of Social Services Email Distribution Service.

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DATE: March 11, 2022

TO: Assisted Living Facilities
    Adult Day Care Centers
    Children’s Residential Facilities
    Child Placing Agencies
    Child Caring Institutions
    Independent Foster Homes

FROM: Tara Ragland, Director
      Division of Licensing Programs (DOLP)

SUBJECT: DOLP Licensing Offices Contact Information - Updated

We want to share recent updates we made to the one page VDSS DOLP Licensing Offices Contact Information document:

- The Valley Licensing Office moved from Fishersville to Staunton at the beginning of March 2022. Their physical office address has been updated to reflect this move.
- Please note the blue highlighted mailing address for a licensing office as it may differ from the physical address.
- Use the indicated fax number or efax email address to fax the licensing office.

This updated document is attached. It can also be accessed on the VDSS public website.

If you have any questions about the updated contact information, please email Debra.Reynolds@dss.virginia.gov
The Division of Licensing Programs has regional offices located throughout Virginia. Please contact the Licensing Office near you (See Below) for information or questions regarding Adult Care and Child Welfare licensing. Information is also available on our website at www.dss.virginia.gov.

**HOME OFFICE**
Virginia Department of Social Services
Division of Licensing Programs
801 East Main Street, 9th Floor
Richmond, Virginia 23219
Fax: (804) 726-7132, E-Fax: dss.dolp@dss.virginia.gov
Statewide Toll-Free # 1-800-543-7545

**Region 1**
**EASTERN LICENSING OFFICE** – Adult Programs
420 N. Center Drive, Suite 100
The Shenandoah Building #11
Norfolk, Virginia 23502
Mailing Address: 1604 Santa Rosa Road, Suite 130
Richmond, Virginia 23229
Tel: (757) 247-8020, Fax: (804) 819-7092
E-Fax: peninsula_licensing_fax@dss.virginia.gov
**Counties:** Accomack, Northampton, Greensville, Prince George, Southampton, Surry, Sussex
**Cities:** Chesapeake, Emporia, Norfolk, Portsmouth, Virginia Beach, Franklin

**PENINSULA LICENSING OFFICE** – Adult Programs
11751 Rock Landing Drive, Suite H6
Newport News, Virginia 23606
Mailing Address: 1604 Santa Rosa Road, Suite 130,
Richmond, Virginia 23229
Tel: (757) 247-8020, Fax: (804) 819-7092
E-Fax: peninsula_licensing_fax@dss.virginia.gov
**Counties:** Charles City, Gloucester, James City, Mathews, Isle of Wight, Middlesex, New Kent, York
**Cities:** Hampton, Newport News, Poquoson, Williamsburg, Suffolk

**Region 2**
**CENTRAL LICENSING OFFICE** – Adult Programs
1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229
Tel: (804) 662-9743, Fax: (804) 819-7114
E-Fax: clo.fax@dss.virginia.gov
**Counties:** Albemarle, Fluvanna, Louisa, Amelia, Brunswick, Caroline, Chesterfield, Cumberland, Dinwiddie, Essex, Goochland, Hanover, Henrico, King & Queen, King George, King William, Lancaster, Lunenburg, Mecklenburg, Northumberland, Nottoway, Powhatan, Richmond, Westmoreland
**Cities:** Blackstone, Charlottesville, Colonial Heights, Farmville, Hopewell, Lawrenceville, Petersburg, Richmond, West Point

**CHILD WELFARE LICENSING UNIT**
(Child-placing agencies, children’s residential facilities and independent foster homes for all regions of Virginia)
1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229
Tel: (804) 662-7053, Fax: (804) 819-7113
E-Fax: cwu.fax@dss.virginia.gov
Covers: Statewide- all Cities and Counties of the Commonwealth of Virginia

**Region 3**
**FAIRFAX LICENSING OFFICE** – Adult Programs
3701 Pender Drive, Suite 450, Fairfax, Virginia 22030
Mailing Address: 190 Patton Street, Suite 100, Abingdon, Virginia 24210
Tel: (276) 206-0492, Fax: (804) 819-7115
E-Fax: flo.fax@dss.virginia.gov
**Counties:** Arlington, Loudoun, Fairfax
**Cities:** Alexandria, Annandale, Centreville, Fairfax, Falls Church, Leesburg, Herndon, Vienna

**NORTHERN LICENSING OFFICE** – Adult Programs
410 Rosedale Court, Suite 270, Warrenton, Virginia 20186
Mailing Address: 190 Patton Street, Suite 100, Abingdon, Virginia 24210
Tel: (276) 206-0492, Fax: (540) 857-7364
E-Fax: piedmont_licensing_fax@dss.virginia.gov
**Counties:** Culpepper, Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford
**Cities:** Fredericksburg, Manassas, Manassas Park, Woodbridge, Dale City

**VALLEY LICENSING OFFICE** – Adult Programs
1550 Commerce Road, Suite 103, Staunton, Virginia 24401
Mailing Address: 190 Patton Street, Suite 100, Abingdon, Virginia 24210
Tel: (276) 206-0492, Fax: (804) 819-7104
E-Fax: vlo.fax@dss.virginia.gov
**Counties:** Augusta, Clarke, Frederick, Greene, Highland, Madison, Orange, Page, Rockingham, Shenandoah, Warren
**Cities:** Harrisonburg, Staunton, Waynesboro, Winchester

**Region 4**
**PIEDMONT LICENSING OFFICE** – Adult Programs
210 First Street SW, Suite 200, Roanoke, Virginia 24011
Mailing Address: 190 Patton Street, Suite 100, Abingdon, Virginia 24210
Tel: (276) 206-0492, Fax: (540) 857-7364,
E-Fax: piedmont_licensing_fax@dss.virginia.gov
**Counties:** Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward, Roanoke, Rockbridge, South Boston
**Cities:** Bedford, Buena Vista, Clifton Forge, Covington, Danville, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

**WESTERN LICENSING OFFICE** – Adult Programs
190 Patton Street, Suite 100, Abingdon, Virginia 24210
Tel: (276) 206-0492, Fax: (540) 857-7364
E-Fax: piedmont_licensing_fax@dss.virginia.gov
**Counties:** Bland, Buchanan, Carroll, Dickenson, Floyd, Giles, Grayson, Lee, Montgomery, Pulaski, Russell, Scott, Smyth, Tazewell, Washington, Wise, Wythe
**Cities:** Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford

Revised 03.01.2022