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Subject: ALF CARES Act Funding
To: <DSS_LICENSING@listserv.cov.virginia.gov>

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Dear Assisted Living Facility Providers:

Governor Northam recently announced a [funding package](#) to support long-term care facilities in responding to COVID-19, including \$20 million specifically set aside for assisted living facilities. Our office has received numerous inquiries from providers regarding how these funds will be disbursed and the eligibility criteria for the funding. Below are a few initial details regarding the funding in order to help you be successful in accessing these funds in the near future.

The Virginia Department of Social Services will not be administering these funds. The Department of Medical Assistance Services (DMAS) will hire a contractor (DMAS Contractor) to administer these funds through a reimbursement process. The DMAS Contractor plans to send a correspondence to all facilities next week. Assisted living facilities will be eligible to receive reimbursement for the following COVID-19-related expenses incurred between the periods of July 1-October 31, 2020:

- o Testing
- o Employee wages, overtime pay, and bonuses
- o Employee benefits
- o Contracted services expenses
- o Employee child care costs (if applicable)
- o Employee isolation housing (if applicable)
- o Costs related to screening visitors
- o Personal protective equipment and supply costs
- o Cleaning and housekeeping supplies
- o Telehealth costs
- o Technology required for socializing residents (not including Medicaid-funded IT allowable cost of \$3,000 per facility currently funded through DMAS using Civil Monetary Penalty fund)
- o Resident transfer costs
- o Other COVID-19-related expenditures

Facilities will receive information on the enrollment process in early August, and can begin submitting reimbursement requests in mid-August. We anticipate payments will begin to be distributed by early September. Below is a table with an overview of the anticipated timeline.

For additional questions related to this funding, please contact Thomas Gates at thomas.gates@dmass.virginia.gov.

IMPORTANT DATES AND INFORMATION

July 1, 2020	<p><i>Start date for eligible costs.</i></p> <ul style="list-style-type: none"> Facility staff should ensure they are documenting COVID-19-related costs and keeping receipts for future invoicing.
Early August	<p><i>Providers receive information.</i></p> <ul style="list-style-type: none"> Facilities will receive information from DMAS or the contract vendor about the enrollment process, documentation requirements, and forms.
Mid-August	<p><i>Enrollment and submission of invoices begin.</i></p> <ul style="list-style-type: none"> Facilities can begin enrolling for payment. Note: facilities already enrolled as Medicaid providers need to enroll separately for this program. Facilities can begin submitting invoices and documentation for COVID-19-related costs incurred during July 2020. Facilities must also document funds received from the Provider Relief Fund and DMAS's \$20 per diem increase to calculate allowable expenses.
Late August/Early September	<p><i>Payments begin.</i></p> <ul style="list-style-type: none"> DMAS will process payments on a rolling basis every two weeks following the initial submissions as the contract vendor processes them.
October 31, 2020	<p><i>End date for eligible costs.</i></p> <ul style="list-style-type: none"> DMAS and the contract vendor will not accept documentation for any costs incurred after October 31.
December 1, 2020	<p><i>Final documentation due</i> for expenses incurred up until October 31.</p>
Late December	<p><i>Final payments issued.</i></p>

Thank you for the work you do to keep your residents as safe and healthy as possible during this critical time.