The Division of Licensing-Programs has regional offices located throughout Virginia. Please contact the Licensing Office near you (See Below) for information or questions regarding Child Care or Adult Care licensing. Information is also available on our website at www.dss.virginia.gov.

**COMMONWEALTH OF VIRGINIA**
**DEPARTMENT OF SOCIAL SERVICES**
**DIVISION OF LICENSING PROGRAMS**
**CONTACT INFORMATION**

**VDSS/CENTRAL LICENSING OFFICE**
1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229-5008
Tel: (804) 662-9743, Fax: (804) 819-7113 or (804) 819-7114
**Counties:** Amelia, Brunswick, Caroline, Chesterfield, Cumberland, Dinwiddie, Essex, Goochland, Hanover, Henrico, King & Queen, King George, King William, Lancaster, Lunenburg, Mecklenburg, Northumberland, Nottoway, Powhatan, Richmond, Westmoreland
**Adult Programs (Only):** Albemarle, Fluvanna, Louisa
**Cities:** Blackstone, Colonial Heights, Farmville, Hopewell, Lawrenceville, Petersburg, Richmond, West Point

**VDSS/CHILD WELFARE LICENSING UNIT**
(Child-placing agencies, children’s residential facilities and independent foster homes)
1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229-5008,
Tel: (804) 662-7053, Fax: (804) 819-7113 or (804) 819-7114
Covers: Statewide- all Cities and Counties of the Commonwealth of Virginia

**VDSS/EASTERN LICENSING OFFICE**
420 N. Center Drive, Suite 100
The Shenandoah Building, #11
Norfolk, Virginia 23502-0015
Tel: (757) 985-4700, Licensing Fax: (757) 455-0836
Main Fax: (757) 455-0840, Quality Control Fax: (757) 455-0841
**Counties:** Accomack, Northampton, Greensville,
**Cities:** Chesapeake, Emporia, Norfolk, Portsmouth, Virginia Beach

**VDSS/FAIRFAX LICENSING OFFICE**
3701 Pender Drive, Suite 450, Fairfax, Virginia 22030
Tel: (703) 934-1505, Fax: (703) 934-1558
**Counties:** Arlington, Loudoun, Fairfax
**Cities:** Alexandria, Annandale, Fairfax, Falls Church, Leesburg, Herndon, Vienna
**Adult Programs (Only):** Centreville
**Children’s Programs (Only):** Leesburg, Herndon

**VDSS/NORTHERN LICENSING OFFICE**
410 Rosedale Court, Suite 270A, 2nd Floor
Warrenton, Virginia 20186
Tel: (540) 347-6345, Fax: (540) 347-6304
**Counties:** Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford.
**Adult Programs (Only):** Culpepper
**Cities:** Fredericksburg, Manassas, Manassas Park, Woodbridge, Dale City

**VDSS/PIEDMONT LICENSING OFFICE**
210 First Street, S.W., Suite 200, Roanoke, Virginia 24011
Tel: (540) 204-9631, Fax: (540) 561-7569
**Counties:** Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward, Roanoke, Rockbridge, South Boston
**Children’s Programs (Only):** South Boston
**Cities:** Bedford, Buena Vista, Clifton Forge, Covington, Danville, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

**Children’s Programs (Only):** Bedford, Clifton Forge, Farmville

**VDSS/PENINSULA LICENSING OFFICE**
11751 Rock Landing Drive, Suite H6, Newport News, Virginia 23606
Tel: (757) 247-8020, Fax: (757) 247-8024
**Counties:** Charles City, Gloucester, James City, Mathews, Isle of Wight, Middlesex, New Kent, Prince George, Southampton, Surry, Sussex, York
**Cities:** Hampton, Newport News, Poquoson, Williamsburg, Suffolk

**Virginia Franklin**

**VDSS/VALLEY LICENSING OFFICE**
UVA Medical Park-Augusta
57 Beam Lane, Suite 102, Fishersville, Virginia 22939-2206
Tel: (540) 332-2330, Fax: (540) 332-7748
**Counties:** Albemarle, Augusta, Clarke, Fluvanna Frederick, Greene, Highland, Louisa, Madison, Orange, Page, Rockingham, Shenandoah, Warren
**Cities:** Charlottesville, Culpeper, Harrisonburg, Staunton, Waynesboro, Winchester

**Children’s Programs (Only):** Charlottesville, Culpepper

**VDSS/WESTERN LICENSING OFFICE**
190 Patton Street, Suite 100, Abingdon, Virginia 24210
Tel: (276) 206-0492, Fax: (276) 676-5621
**Counties:** Bland, Buchanan, Carroll, Dickenson, Floyd, Giles, Grayson, Lee, Montgomery, Pulaski, Russell, Scott, Smyth, Tazewell, Washington, Wise, Wythe
**Cities:** Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford

**Children’s Programs (Only):** Blacksburg, Christiansburg

**HOME OFFICE**
Virginia Department of Social Services
Division of Licensing Programs
801 East Main Street, 9th Floor
Richmond, Virginia 23219-2901
Tel: (804) 726-7154, Fax: (804) 726-7132
**VDSS-Licensing’s Statewide Toll-Free # 1-800-543-7545**
**VDSS-Licensing’s Local RIC Area Only: 804-692-2394**

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