DATE: January 3, 2018

TO: All State and Local Staff
All Staff of the Office of Comprehensive Services

FROM: Charlene Vincent, Director
Division of Licensing – Children’s Programs


CONTACT(S): Robin Ely at (804) 662-7367 or robin.ely@dss.virginia.gov

This broadcast serves to alert relevant local governments and placing and funding agencies, including the Office of Children’s Services, to anticipate receipt of a mass distribution e-mail containing important up-dated information and website linkages about children’s residential facilities (CRFs).

The mass distribution e-mail will contain information about the status of initial and renewal applications, licenses that have been denied, and facilities that were issued a provisional license due to health and safety violations. As of the date of broadcast, no CRF has been issued a provisional license and no CRF has been denied a license.

All state and local department staff can find the website linkages mentioned above on SPARK at http://spark.dss.virginia.gov/divisions/dolp/

The website linkages above can also be found on the department’s public website at http://www.dss.virginia.gov/facility/crf.cgi.