

PROVIDER RECORD CHECKLIST

ORIGINAL BACKGROUND CHECKS (Renewed every five* years)

Expiration Date

* A new Criminal History Record (name search) must be obtained every 3 years. Once implemented, fingerprint background checks must be repeated every 5 years.

SWORN DISCLOSURE STATEMENT INDICATING NO BARRIER CRIME

CRIMINAL RECORD REPORT INDICATING NO BARRIER CRIME

CHILD PROTECTIVE SERVICES REGISTRY REPORT INDICATING NO FOUNDED COMPLAINT

OUT OF STATE CHILD ABUSE AND NEGLECT SEARCH RESULTS (If person has lived out of state in the past five years)

REPORT OF TUBERCULOSIS SCREENING (Obtained every two years)

Expiration Date

DOCUMENTATION OF ANNUAL TRAINING

Anniversary Date

Current CPR certification

Expiration Date

Current First Aid certification

Expiration Date

Current MAT certification

Expiration Date