The Division of Licensing-Children’s Programs is pleased to announce that Subsidy Vendor Orientation Training is available for **FREE** to vendor applicants, **new** subsidy vendors and **current** subsidy vendors.

This training will focus on the subsidy inspection requirements and answer questions you may have. The trainings are offered in regional licensing offices statewide.

**Topics Covered**

- Recordkeeping
- Health and Immunizations
- Building and Facilities
- Staff and Supervision
- Programming and Activities
- Sanitation
- Medications
- Emergency Procedures
- Nutrition and Food Services
- Transportation
- Special Services

**VDSS/FAIRFAX LICENSING OFFICE**
3701 Pender Drive, Suite 125, Fairfax, Virginia 22030 Tel: (703) 934-1505

**VDSS/NORTHERN LICENSING OFFICE**
410 Rosedale Court, Suite 270 Warrenton, Virginia 20186 Tel: (540) 347-6345

**VDSS/CENTRAL LICENSING OFFICE**
1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229-5008 Tel: (804) 662-9743

**VDSS/PIEDMONT LICENSING OFFICE**
210 First Street, S.W., Suite 200, Roanoke, Virginia 24011 Tel: (540) 204-9631

**VDSS/PENINSULA LICENSING OFFICE**
11751 Rock Landing Drive, Suite H6, Newport News, Virginia 23606 Tel: (757) 247-8020

**VDSS/EASTERN LICENSING OFFICE**
420 N. Center Drive, Suite 100 The Shenandoah Building, #11 Norfolk, Virginia 23502-0015 Tel: (757) 985-4700

**VDSS/VALLEY LICENSING OFFICE**
UVA Medical Park-Augusta 57 Beam Lane, Suite 102, Fishersville, Virginia 22939-2206 Tel: (540) 332-2330

**VDSS/WESTERN LICENSING OFFICE**
190 Patton Street, Abingdon, Virginia 24210 Tel: (276) 676-5853

[Click here](#) to find additional information for the licensing office that serves your area. Call the office directly for the training schedule and to sign up for a session.