



**Summer Food Service Program
Site Delivery Receipt**

Site Name: _____

Site Supervisor: _____

Location: _____

Date and Time: _____

Site: After carefully counting and checking meals, a receipt must be signed and dated daily for the number of meals received.

Meal count variances and food quality comments must be recorded on delivery slips.

Number of Meals Order

Breakfast _____

Lunch _____

Supper _____

Snack _____

Number of Meals Received

Breakfast _____

Lunch _____

Supper _____

Snack _____

Received by: _____

Site Supervisor/Staff

Comments or Concerns: