



**ACTION ITEM # 0 3**

**COMMONWEALTH of VIRGINIA**  
**DEPARTMENT OF SOCIAL SERVICES**  
*Office of the Commissioner*

Margaret Ross Schultze  
COMMISSIONER

October 14, 2015

**MEMORANDUM**

**TO:** Members, State Board of Social Services

**FROM:** Margaret Ross Schultze

A handwritten signature in blue ink, reading "Margaret Ross Schultze".

**ACTION:** 2016 Meeting Schedule

State Board of Social Services approval of the following 2016 meeting schedule is requested.

February 17

April 20

June 15

August 17

October 19

December 14