

# The Virginia Learning Center



VIRGINIA DEPARTMENT OF  
SOCIAL SERVICES

*Illustration of how to:*

## Information needed to input Classroom or Online Content

### Classroom

- Name and proposed course number with VDSS prefix: for example: VDSS – ABC123: Building Bridges
- Course Description
- Keywords
- Course Provider/Owner
- Prerequisites
- Equivalencies
- Competencies
- Share Content
- Image
- Survey
- Cost Allocation Pool identified

### Online

- Name and proposed course number with VDSS prefix: for example: VDSS – ABC123: Building Bridges
- Course Description
- Keywords
- Course Provider/Owner
- Duration
- Prerequisites
- Equivalencies
- Competencies
- Share Content
- Image
- Survey
- Designer