Enroll in a Classroom or eLearning Course

**Classroom Courses**

Step 1: Click on My Own Learning

Step 2: Click on Training Catalog

Step 3: Type in your course number or search term

Step 4: Click on the title of the course
Enroll in a Classroom or eLearning Course

Step 5: Scheduled sections will appear. Click enroll for the one you want to attend.

E-Learning Courses

Step 1: Click on My Own Learning

Step 2: Click on Training Catalog

Step 3: Type in your course number or search term
Enroll in a Classroom or eLearning Course

Step 4: Click on the title of the course you want to take

Step 5: Click Enroll
Step 6: Choose credit, normal, and then click enroll

Step 7: Click open item

Step 8: Click title on the left hand side of the screen and it will take you to the course