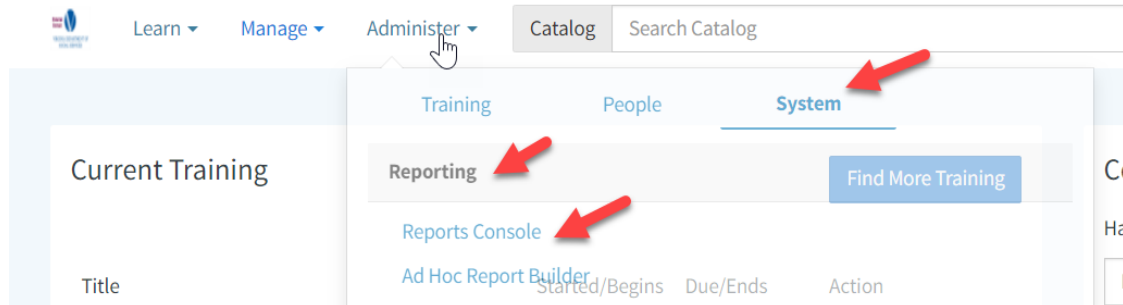




## Enrollment Report

- Pull this report from the VDSS – External Domain
- From the Home screen hover over **Administer**. Select **System**, **Reporting** and then **Reports Console**.



- Use the search term **Progress**.
- From the results select **Classroom Course Enrollment Summary**.
- To populate the **Organization** field, click select and use the pop-up box to search for and select **Social Services External**
- Click to box to include sub-organizations and enter your parameters.
- Click **Run Report**

### Classroom Course Enrollment Summary

Use the form below to indicate the parameters for the report you want to run. Then click Run Report to run the report.

Organization  [Select](#) [Remove selected](#)  
organization

Include sub-organizations

Section Activity

Start Date

End Date

Capacity

Enrollment

# Records (per page)

Layout

**Run Report**